



PURCHASE ORDER

PO Number: 303-2-0096

Requisition Number: 303-2-00161

Order Date: 9/9/2021

Released

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Central Services Bldg
1711 San Jacinto Blvd.
Attn: David Tarver
Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

15221896937
Carahsoft Technology Corporation
11493 Sunset Hills Road
Suite 100
Reston, VA 20190
Kimberly Barrera
Phone: 571-662-3450, Fax: 703-871-8505
kimberly.barrera@carahsoft.com

DocuSign Business Pro Edition - 37 user licenses DIR bulk purchase contract. To be paid by divisions, FDC (21), FMO (2), LEGAL (5), IT (3), LEASING (1), RISK (2), PROCUREMENT (1), PARKING (1), SURPLUS (1).

Price Per Attached Quote #30841569 Date 08/17/2021.

Description

DIR Contract DIR-TSO-4288

TFC Contact:
David Tarver
512-936-2900

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
DocuSign Business Pro Edition - Seat Subscription DocuSign, Inc. - APT-0271 Part No. APT-0271-679	21	Each	\$358.95	10/13/2021	10/12/2022	\$7,537.95

Price Per Attached Quote #30841569 Dated 08/17/2021.

DIR Contract DIR-TSO-4288

NIGP Class: 920

NIGP Item: 45

Object Class: 276

Reimbursement Type: Not Reimbursable

Notes: ORG CODE: 0802 FDC

DocuSign Business Pro Edition - Seat Subscription

DocuSign, Inc. - APT-0271

Part No. APT-0271-679

NIGP Class: 920

2

Each

\$358.95

10/13/2021

10/12/2022

\$717.90

NIGP Item: 45

Object Class: 276

Reimbursement Type: Not Reimbursable

Notes: ORG CODE: 0441 FMO

DocuSign Business Pro Edition - Seat Subscription

DocuSign, Inc. - APT-0271

Part No. APT-0271-679

NIGP Class: 920

5

Each

\$358.95

10/13/2021

10/12/2022

\$1,794.75

NIGP Item: 45

Object Class: 276

Reimbursement Type: Not Reimbursable

Notes: ORG CODE: 0115 LEGAL

DocuSign Business Pro Edition - Seat Subscription

DocuSign, Inc. - APT-0271

Part No. APT-0271-679

NIGP Class: 920

3

Each

\$358.95

10/13/2021

10/12/2022

\$1,076.85

NIGP Item: 45

Object Class: 276

Reimbursement Type: Not Reimbursable

Notes: ORG CODE: 0603

DocuSign Business Pro Edition - Seat Subscription

DocuSign, Inc. - APT-0271

Part No. APT-0271-679

NIGP Class: 920

1

Each

\$358.95

10/13/2021

10/12/2022

\$358.95

NIGP Item: 45

Object Class: 276

Reimbursement Type: Not Reimbursable

Notes: ORG CODE: 0804 LEASING

DocuSign Business Pro Edition - Seat Subscription

DocuSign, Inc. - APT-0271

Part No. APT-0271-679

NIGP Class: 920

2

Each

\$358.95

10/13/2021

10/12/2022

\$717.90

NIGP Item: 45

Object Class: 276

Reimbursement Type: Not Reimbursable

Notes: ORG CODE: 0104 RISK MGMT

DocuSign Business Pro Edition - Seat Subscription

DocuSign, Inc. - APT-0271

Part No. APT-0271-679

NIGP Class: 920

NIGP Item: 45

Object Class: 276

Reimbursement Type: Not Reimbursable

Notes: ORG CODE: 0207 PROCUREMENT

DocuSign Business Pro Edition - Seat Subscription

DocuSign, Inc. - APT-0271

Part No. APT-0271-679

NIGP Class: 920

1 Each \$358.95 10/13/2021 10/12/2022 \$358.95

NIGP Item: 45

Object Class: 276

Reimbursement Type: Not Reimbursable

Notes: ORG CODE: 0490 PARKING/SP EVENTS

DocuSign Business Pro Edition - Seat Subscription

DocuSign, Inc. - APT-0271

Part No. APT-0271-679

NIGP Class: 920

1 Each \$358.95 10/13/2021 10/12/2022 \$358.95

NIGP Item: 45

Object Class: 276

Reimbursement Type: Not Reimbursable

Notes: ORG CODE: 0330 SURPLUS

Premier Support 15% of Recurring Fees (15% of
List Price per \$100 of List License Fees)

DocuSign, Inc. - APT-0075

Part No. APT-0075-679

NIGP Class: 920

2100 Each \$0.54 10/13/2021 10/12/2022 \$1,134.00

NIGP Item: 45

Object Class: 210

Reimbursement Type: Not Reimbursable

Notes: ORG CODE: 0802 FDC

Premier Support 15% of Recurring Fees (15% of
List Price per \$100 of List License Fees)

DocuSign, Inc. - APT-0075

Part No. APT-0075-679

NIGP Class: 920

200 Each \$0.53 10/13/2021 10/12/2022 \$106.00

NIGP Item: 45

Object Class: 210

Reimbursement Type: Not Reimbursable

Notes: ORG CODE: 0441 FMO

Premier Support 15% of Recurring Fees (15% of
List Price per \$100 of List License Fees)

DocuSign, Inc. - APT-0075

Part No. APT-0075-679

NIGP Class: 920

500 Each \$0.54 10/13/2021 10/12/2022 \$270.00

NIGP Item: 45

Object Class: 210

Reimbursement Type: Not Reimbursable

Notes: ORG CODE: 0115 LEGAL

Premier Support 15% of Recurring Fees (15% of
List Price per \$100 of List License Fees)

DocuSign, Inc. - APT-0075

Part No. APT-0075-679

NIGP Class: 920

NIGP Item: 45
Object Class: 210
Reimbursement Type: Not Reimbursable
Notes: ORG CODE: 0603 IT

Premier Support 15% of Recurring Fees (15% of
List Price per \$100 of List License Fees)
DocuSign, Inc. - APT-0075
Part No. APT-0075-679

NIGP Class: 920	100	Each	\$0.53	10/13/2021	10/12/2022	\$53.00
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NIGP Item: 45
Object Class: 210
Reimbursement Type: Not Reimbursable
Notes: ORG CODE: 0804 LEASING

Premier Support 15% of Recurring Fees (15% of
List Price per \$100 of List License Fees)
DocuSign, Inc. - APT-0075
Part No. APT-0075-679

NIGP Class: 920	200	Each	\$0.54	10/13/2021	10/12/2022	\$108.00
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NIGP Item: 45
Object Class: 210
Reimbursement Type: Not Reimbursable
Notes: ORG CODE: 0104 RISK MGMT

Premier Support 15% of Recurring Fees (15% of
List Price per \$100 of List License Fees)
DocuSign, Inc. - APT-0075
Part No. APT-0075-679

NIGP Class: 920	100	Each	\$0.54	10/13/2021	10/12/2022	\$54.00
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NIGP Item: 45
Object Class: 210
Reimbursement Type: Not Reimbursable
Notes: ORG CODE: 0207 PROCUREMENT

Premier Support 15% of Recurring Fees (15% of
List Price per \$100 of List License Fees)
DocuSign, Inc. - APT-0075
Part No. APT-0075-679

NIGP Class: 920	100	Each	\$0.54	10/13/2021	10/12/2022	\$54.00
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NIGP Item: 45
Object Class: 210
Reimbursement Type: Not Reimbursable
Notes: ORG CODE: 0490 PARKING/SP EVENTS

Premier Support 15% of Recurring Fees (15% of
List Price per \$100 of List License Fees)
DocuSign, Inc. - APT-0075
Part No. APT-0075-679

NIGP Class: 920	100	Each	\$0.54	10/13/2021	10/12/2022	\$54.00
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NIGP Item: 45
Object Class: 210
Reimbursement Type: Not Reimbursable
Notes: ORG CODE: 0330 SURPLUS

Grand Total \$15,273.15

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512)463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2022
Division	Facilities Design and Construction
Program	Facilities Design and Construction
Phone	5129362900
Org Code	0802 - Project Management
Type of Purchase/PCC Code	'I' DIR Contract Non-Bulk Purchase
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____

Jordan, Michelle - CTCD,

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)